

BROAD TOWN PARISH COUNCIL

Linda Roberts BA (Hons) PGCAP FHEA FSLCC
Parish Clerk and RFO

44 Westlands Lane
Beanacre
Melksham
Wiltshire
SN12 7QE

Tel: 07794056594

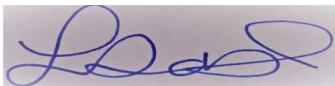
3rd April 2018

To: Councillor J E Jordan - Chairman
Councillor S J Billis
Councillor S G Hartley
Councillor M A Holland
Councillor B Joyce
Councillor R Pearce
Councillor C J Rendell

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12 paras 10 (2) (b) you are summoned to attend the Ordinary Meeting of the Parish Council. The meeting will be held **in the Village Hall on Monday 9th April 2018** commencing at **6.30pm**. (LGA 1972 sch.12 para 10(2)(a). A period of public participation will take place prior to the formal opening of the meeting. The Press and Public are welcome to attend this meeting.

Yours sincerely



Mrs L A Roberts
Parish Clerk and RFO

BROAD TOWN PARISH COUNCIL

Parish Council Meeting - Monday 9th April 2018

Public Participation

A G E N D A

1. Apologies

To receive apologies for absence.

2. Declarations of Interest

In accordance with the Parish Council's Code of Conduct, all Members are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. Members may however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registerable interests.

3. Minutes

To confirm as a true record the minutes of the Parish Council Meeting held on Monday 12th March 2018.

4. Finance

4.1 Bank Balances at 31.3.2018:

Treasurers Account	£ 42.74
Business Bank Instant	£ 6,277.55
Community Fund	£10,647.00

5. Clerk's Salary for approval and Payment (timesheet circulated to members)

Total Salary Due for the period 13.11.18 – 31.3.18	£1435.60
Less Tax and NI	£ 287.00
Net Salary Due	<u>£1148.60</u>
Home Working Allowance	£ 156.25
Mileage	£ 126.00
Total Due to Parish Clerk	<u>£1430.85</u>

5.1 Tax due to HMRC

Members are requested to agree by resolution that the payment of £287.00 due to HMRC is paid by a bank transfer to HMRC who will only accept payments by this method.

6. Planning

6.1 Planning Applications Received

Application Number	Applicant	Location of Development	Description of Development
18/0192/FUL	Mr Edward Oliver	Springfield Villa Pye Lane Broad Town Swindon Wiltshire SN4 7RU	Conversion of garage and store to ancillary residential accommodation/holiday let. Change of use of land to residential
18/02676/FUL	Mr Andrew Blackburn	Highland Broad Town Swindon SN4 7RL	Single storey side extension

Comments on both applications to be received by 24 April 2018

6.2 Planning Applications Determined

Application Number	Location of Development	Description of Development	Decision
18/0157/FUL	Garden Cottage Horns Lane Broad Town Swindon SN4 7RH	Proposed rear balcony and French doors and front porch revision to 17/06596/FUL	Approve with Conditions Decision Date: 27.3.18

7. Risk Management - Financial and General Risk Management Assessment attached.

Members are requested to approve and adopt by resolution the Financial and General Risk Management Assessment.

8. Draft Standing Orders - attached

For adoption and approval by resolution of the Council.

9. Draft Financial Regulations - attached

For adoption and approval by resolution of the Council.

10. Community Fund Application

10.1 Application received from Broad Town Sports Facilitators

The group are requesting a grant of £1953.00 for replacement goal posts. Application circulated with the agenda

10.2 Replacement Goal Posts – Redhills Recreation Field

In the event the Parish Council does not agree that the Community Fund Application meets with the funding criteria and the Council cannot award a grant for the project, Members are requested to consider an alternative method of funding the project.

There are two options which could be considered. To use the Parish Council's reserves or seek alternative funding bodies. The second option may require some financial commitment from the Parish Council. Members are requested to consider offering a 25%-50% contribution if the second option is agreed as one to explore.

11. General Data Protection Regulations – Information Session

Members are requested to agree for two councillors to attend the information session on Friday 20 April 2018 at County Hall Trowbridge between 1pm and 4pm. Emails with the information and details were circulated to members on 3 April 2018.

12. Exchange of Information

please note no decisions can be made on these items anything raised which requires a decision of the council will be included as an agenda item at the next Parish Council meeting.

Next Meeting Monday 14th May 2018, 6.30pm in the Village Hall

The Annual Parish Meeting to take place on Monday 30th April at 6.30pm in the Village Hall

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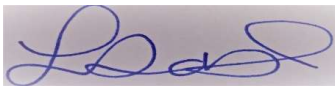
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